

Hong Kong Chess Federation Limited

(the "Federation")

(a Hong Kong company limited by guarantee)

Membership Application Form

(Please see the back for Instructions, Personal Information Collection Statement and Privacy Policy Statement)

Type of Membership Application (Please tick the appropriate box)

Full Member Associate Member Junior Member

PART A (Compulsory)

Name:	<input type="text"/>		
Address:	<input type="text"/>		
Gender:	<input type="text" value="Male / Female"/> <i>(Delete the inappropriate)</i>	Date of Birth: (dd/mm/yyyy)	<input type="text" value=" / /"/>
E-mail:	<input type="text"/>	Phone no.:	<input type="text"/>

Part B (Voluntary)

	Question	Y/N	Details
1.	FIDE Member		FIDE #:
2.	Member of old Hong Kong Chess Federation		
3.	Referred by		
4.	Know how to play chess		
5.	Played in a chess tournament		
6.	Completed a FIDE rated tournament		
7.	Other board games tournament experiences (<i>go/shogi/xiangqi</i>)		
8.	Studying chess with a coach		
9.	Teaching chess in a school		
10.	Working in a chess school		
11.	Belonging to other chess club <i>(please specify which club)</i>		
12.	School chess activities organizer		
13.	Parent of a child who is playing chess (junior member or child has completed a FIDE rated chess tournament)		
14.	Parent of a child who has completed other major tournament		
15.	Parent of a child studying chess		
16.	Parent of a child who has played in other board game tournaments		

Part C Declaration and Consent to Direct Marketing

I understand that the Federation intends to use my personal data (my name, contact number, email address and address) for direct marketing of the events, and to keep me informed, of the Federation’s events, activities, promotions, news and other communication relating to the promotion or furtherance of the objects of the Federation, but it cannot so use without my consent.

I **consent / do not consent*** to the Federation to use my personal data (**my name / contact number / email address / address***) for all of the above purposes. **(Delete the inappropriate)*

I hereby apply to be a member of the Federation as indicated above in accordance with the articles of association of the Federation.

Date: _____

Applicant’s or Guardian’s Signature:

Official Use:	
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Instructions

1. Applicants must submit this application form together with a cheque drawn in favour of “Hong Kong Chess Federation Limited” for payment of the applicable membership fee in person to the Membership Director / the Treasurer / the Secretary of the Federation or by post to the Federation at its address from time to time.
2. Membership fees for Full Member , Associate Member and Junior Member are HK\$400, HK\$300 and HK\$200 respectively.
3. Applicants are required to provide proof of identity and residence when and/or after submitting this application form.

Personal Information Collection Statement

1. The personal information collected from you will be used for the purpose of processing your application and managing your membership.
2. Please note that it is mandatory for you to provide personal information in Part A of this Application Form. In the event that you do not provide such personal information, we may not be able to proceed with your membership application.
3. As for Part B, the provision of requested information is solely voluntary. However, such provision would greatly assist the Federation in processing your application.
4. Your signature in this application form may be used by us for the purpose of identity verification for managing your membership and operation of the Federation.

Privacy Policy Statement

1. We pledge to comply with the requirements of the Personal Data (Privacy) Ordinance. In doing so, we will ensure compliance by our staff with the strictest standards of security and confidentiality.
2. Your personal information collected and held by us will be used for the purpose of managing your membership and furtherance of the objects of the Federation only.
3. We will not provide your personal information to third parties for direct marketing or other unrelated purposes without your consent.
4. Your personal information will be deleted permanently either within 3 months after the rejection of your application, or 1 year after the termination of your membership.
5. You may need to present your Hong Kong Identity Card to verify your residency status. However, we will not record your Hong Kong Identity Card number.
6. All your personal information received in hard copies will be converted to digital format for better management, upon which all hard copies would be destroyed. Only relevant employees or agents of the Federation would have access to your personal information on a “need-to-know” basis through password protected computer files.
7. You have the right to request access to and correction of information held by us about you. If you wish to access or correct your personal data, please contact our Membership Director via e-mail at mskwong2015@gmail.com
8. If you wish to raise enquiries regarding data user’s privacy policies and practices, please contact our Membership Director via e-mail at mskwong2015@gmail.com
9. If you do not wish us to use any of your personal data for any purposes of direct marketing (see Part C), please contact our Membership Director via e-mail at mskwong2015@gmail.com